



CITY OF SAN CARLOS

SAN CARLOS PLANNING AND TRANSPORTATION COMMISSION

Monday, December 19th, 2022

7:00 PM

San Carlos City Hall, Council Chambers

600 Elm Street, San Carlos, CA 94070

www.cityofsancarlos.org

DRAFT MINUTES

COMMISSIONERS

Jim Iacoponi, Chair
Kristen Clements, Vice Chair
David Roof
Ellen Garvey
Janet Castaneda

ADVISORY

Lisa Porras, Planning Manager
Greg Rubens, City Attorney
Rucha Dande, Senior Planner

1. MEETING CALLED TO ORDER

The meeting was called to order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

There were no public comments

5. APPROVAL OF MINUTES

- a) Approval of the Minutes from the Planning and Transportation Commission Meeting of November 21, 2022

M/S Clements/Castaneda motioned and seconded to approve the minutes of November 21, 2022, Planning and Transportation Commission Meeting with the suggested amendments.

The motion passed 5-0 by the following roll call vote:

Ayes: Roof, Garvey, Castaneda, Clements, Iacoponi

Noes: None

6. PUBLIC HEARING

- a) 1119 Industrial Road (APN: 046-152-210) - Consideration of Design Review approval of U.S. 101-oriented signage for REI.

Rucha Dande, Senior Planner presented the item.

Applicant Douglas Dohan stated that the signage is a design update to align with the brand standards.

Commissioner Roof stated he is a member of the Co-op and REI is a highly valued retailer in the community. He supported of their efforts.

Vice Chair Clements disclosed she is a member of the Co-op. She referred to code section 18.22.090 subsection 3 and wanted to confirm her understanding that the applicant could distribute the total allowed square footage among the proposed signs.

Rucha Dande confirmed her understanding was correct.

Vice Chair Clements suggested to make clear the particular code section of that interpretation.

Commissioner Garvey disclosed she too is an REI Co-op. She wanted to know if the pole sign is illuminated.

Rucha Dande stated her understanding was just a replacement of the sign and she was unsure if it is illuminated or not. She asked the applicant.

Douglas Dohan did not know if the sign would be illuminated or not. He confirmed that the new sign is meant to stay as it was before.

Commissioner Castaneda shared that she too is an REI Co-op, and she felt the sign design was an improvement and modern looking.

Chair Iacoponi shared that he too is an REI Co-op. He pointed out that on page 22 of the packet, it stated in red, "replace 1860-inch lamps and ballasts", which suggested to him that the sign is internally illuminated.

PUBLIC COMMENT – None

M/S Clements/Roof motioned and seconded to close the public comment.

The motion passed 5-0 by the following roll call vote:

Ayes: Roof, Garvey, Castaneda, Clements and Iacoponi

Noes: None

COMMISSION DISCUSSION

Commissioner Garvey liked the new design. She shared that the new design would stand out more on the pole and it is more contemporary. Commissioner Garvey supported the project.

Vice Chair Clements echoed Commissioner Garvey's comments. She liked the old school, contemporary style and liked the fact that REI is focusing on being a Cooperative. Vice Chair Clements supported the changes.

Commissioner Roof shared that he found the design aesthetically pleasing and he was supportive of the changes.

Chair Iacoponi was also in support of the changes and liked that the business is emphasizing on co-op.

MS Castaneda/Clements motioned and seconded that the Planning and Transportation Commission approve the Design Review for new signage at REI located at 1119 Industrial Road (APN: 046-152-210)

The motion passed 5-0 by the following roll call vote:

Ayes: Roof, Garvey, Castaneda, Clements and Iacoponi
Noes: None

7. REPORTS, CORRESPONDENCE AND GENERAL INFORMATION

- a. Report on recent City Council actions - None
- b. Planning and Transportation Commission comments or reports

Commissioner Castaneda requested the Planning and Transportation Commission (PTC) receive a briefing on the legislation that has been passed and signed into law in California related to Land Use and other land projects that would eventually affect San Carlos.

Lisa Porras, Planning Manager shared that the City Manager's Office has a legislative analyst who gives briefings to the City Council. She will reach out to see what's possible.

Chair Iacoponi congratulated Rucha Dande on her recent promotion.

- c. Correspondence - None
- d. Planning Staff comments, reports and updates of current projects

Lisa Porras gave the following updates.

The Staff is currently working to respond to several comments that have been made both to the PTC, the City Council and to Staff regarding biosafety levels associated with the upcoming applications for new life sciences, R&D, and biotech firms wanting to build new projects in San Carlos. The Staff has assembled a team of experts and are putting together information including explanation of the process and a description of all the regulatory agencies associated and have oversight of such operations involving

biosafety levels. The Staff would bring back options for the PTC to consider and are looking to doing that in late January or early February 2023.

Reminder to everyone that on Jan 3rd, 2023, the Staff will be asking the PTC for a formal recommendation on the Focus General Plan Update. The General Plan Update primarily focuses on the updates of the Housing and Safety Elements, but there are other Elements of the General Plan that need to be updated as well. These would include Land Use, Circulation, Environmental Management, Noise, as well as associated updates to the Zoning Ordinance. All the documents mentioned are available at the project website sancarlos2040.org. Jan 23rd, 2023, would be the City Council formal consideration for adoption of the Project.

8. ADJOURNMENT

The meeting was adjourned at 7:31 pm.